



Install **Invoice Manager**  
from **Microsoft Store**

to generate **PDF invoice**



**Date Picker**  
adds a **calendar**  
to date cells



**Fomula Manager**

Find, update, analyze, import and export  
Excel formulas and defined names

**Password Remover**  
for Excel 

## 4-Column without Tax

**BoostExcel.com**

Template#: c4002

Title: 4-Column without Tax

Category: [Service](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



**Flowchart** is easy now

**Your Service Company Name**

**INVOICE**

Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.

DATE:

INVOICE #

Bill To

Name

Address

City, State ZIP

Country

Phone

P.O. #	Sales Rep. Name	Ship Date	Terms	Due Date

Description	Quantity	Unit Price	Amount

SUBTOTAL	-
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SHIPPING & HANDLING	-
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TOTAL	-
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PAID	-
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TOTAL DUE	-
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**THANK YOU FOR YOUR BUSINESS!**