Advance Payment Invoicing Format

BoostExcel.com

Template#: c6023
Title: Advance Payment Invoicing Format
Category: Sales
Download this template in Excel format: Click here

Scroll down to find the PDF invoice on the next page.

Your Sales Company Name

Street Address
City, ST ZIP Code
Phone Number,Web Address, etc.

SALES INVOICE

DATE:

INVOICE #:

BILL TO:

SHIP TO:

P.O. #	Sales Rep. Name	Terms	Due Date

SR#	DESCRIPTION	QUANTITY	UNIT PRICE	DISCOUNT	LINE TOTAL

SUBTOTAL		-
PST 8.000%		-
GST 6.000%		-
SHIPPING & HANDLING		-
TOTAL PAYABLE		-
ADVANCE PAYMENT %		
ADVANCE PAYMENT AMOUNT		-
PAID		-
TOTAL DUE		-

NOTES:

THANK YOU FOR YOUR BUSINESS!