



Install **Invoice Manager**  
from **Microsoft Store**

to generate **PDF invoice**



**Date Picker**  
adds a **calendar**  
to date cells



**Formula Manager**

Find, update, analyze, import and export  
Excel formulas and defined names

**Password Remover**

for **Excel** 

## Itemized Invoice Template

**BoostExcel.com**

Template#: c5125

Title: Itemized Invoice Template

Category: [Sales](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



**Flowchart** is easy now



# Itemized Invoice Sample

# INVOICE

Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.

DATE:

INVOICE #:

itemizedsample1

### Bill To:

### Ship To:

Name

Address

City, ST ZIP

Email

Phone

Name

Address

City, ST ZIP

Country

Contact

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date

Product ID	Description	Quantity	Unit Price	Line Total
Item #1	Item Description 1	1	1.00	1.00
Item #2	Item Description 2	2	2.00	4.00
Service Item	Service Description	3	3.00	9.00

SUBTOTAL 14.00

PST 8.000% 0.40

GST 6.000% 0.30

SHIPPING & HANDLING -

TOTAL 14.70

PAID -

TOTAL DUE 14.70

### NOTES:

THANK YOU FOR YOUR BUSINESS!