



Install **Invoice Manager**
from **Microsoft Store**

to generate **PDF invoice**



Date Picker

adds a **calendar**
to date cells



Formula Manager

Find, update, analyze, import and export
Excel formulas and defined names

Password Remover

for **Excel** 

Basic Blank Service Billing Format (No-tax, Long Description)

BoostExcel.com

Template#: c2015

Title: Basic Blank Service Billing Format (No-tax, Long Description)

Category: [Service](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



Flowchart is easy now

Your Business Name Here

INVOICE



Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.

DATE:

INVOICE #:

CUSTOMER#:

BILL TO	PROJECT DESCRIPTION
Name Address City, State ZIP Country Email Phone	

P.O. #	Sales Rep. Name	Terms	Due Date

Description	Amount

SUBTOTAL -

SHIPPING & HANDLING -

TOTAL -

PAID -

TOTAL DUE -

THANK YOU FOR YOUR BUSINESS