



Install **Invoice Manager**
from **Microsoft Store**

to generate **PDF invoice**



Date Picker

adds a **calendar**
to date cells



Fomula Manager

Find, update, analyze, import and export
Excel formulas and defined names

Password Remover

for **Excel** 

Basic Blank Service Invoice Format (Two-taxes)

BoostExcel.com

Template#: c2014

Title: Basic Blank Service Invoice Format (Two-taxes)

Category: [Service](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



Flowchart is easy now



Your Business Name Here

INVOICE

Street Address
City, ST ZIP Code
Phone Number, Web Address, etc.

DATE:
INVOICE #:
CUSTOMER#:

BILL TO	PROJECT DESCRIPTION
Name Address City, State ZIP Country Email Phone	

P.O. #	Sales Rep. Name	Terms	Due Date

Description	Amount

SUBTOTAL	-
TAX1 5.00%	-
TAX2 6.00%	-
SHIPPING & HANDLING	-
TOTAL	-
PAID	-
TOTAL DUE	-

THANK YOU FOR YOUR BUSINESS