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Bill Format for Catering and Wedding Service

BoostExcel.com

Template#: c4092

Title: Bill Format for Catering and Wedding Service

Category: [Service](#)

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Scroll down to find the PDF invoice on the next page.

**Catering Service Business Name**

Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.

INVOICE**DATE:** November 16, 2015**INVOICE #:****CUSTOMER#:****BILL TO**

Name

Address

City, State ZIP

Country

Phone

EVENT SUMMARY

P.O. #	Sales Rep. Name	Terms	Due Date

Description	Quantity	Price	Amount
Equipment and set-up/Pick-up Fee	1.00	100.00	100.00
Includes, plates, utensils, cups	2.00	200.00	400.00
Beverage dispensers and serving utensils	3.00	300.00	900.00

SUBTOTAL 1,400.00

TAX 10.00% 140.00

SHIPPING & HANDLING -

TOTAL 1,540.00**PAID** -**TOTAL DUE** 1,540.00*THANK YOU FOR YOUR BUSINESS*