



Install **Invoice Manager**
from **Microsoft Store**

to generate **PDF invoice**



Date Picker
adds a **calendar**
to date cells



Fomula Manager
Find, update, analyze, import and export
Excel formulas and defined names

Password Remover
for Excel

Freelance Invoice Template

BoostExcel.com

Template#: c6018

Title: Freelance Invoice Template

Category: [Consulting](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



Flowchart is easy now



Your Freelance Business Name

INVOICE

Street Address
City, ST ZIP Code
Phone Number, Web Address, etc.

DATE:
INVOICE #:

Bill To

Name
Address
City, ST ZIP
Country
Phone

P.O. #	Sales Rep. Name	Terms	Due Date

DATE	DESCRIPTION	HOURS	RATE/FEE	AMOUNT

				SUBTOTAL	-
Your Bank account, etc.			PST	8.000%	-
			GST	6.000%	-
NOTES:			SHIPPING & HANDLING		-
			TOTAL		-
			PAID		-
			TOTAL DUE		-

THANK YOU FOR YOUR BUSINESS!