



Install **Invoice Manager**  
from **Microsoft Store**

**to generate PDF invoice**



**Date Picker**

**adds a calendar**  
**to date cells**



**Fomula Manager**

Find, update, analyze, import and export  
Excel formulas and defined names

**Password Remover**

**for Excel** 

## **General Purchase Invoice Template (Sales, One Tax)**

**BoostExcel.com**

Template#: c2025

Title: General Purchase Invoice Template (Sales, One Tax)

Category: [Sales](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



**Flowchart** is easy now

I  
N  
V  
O  
I  
C  
E

Your Business Name

Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.



INVOICE #

DATE

BILL TO

SHIP TO

INTRODUCTIONS

Description / Taxable	Line Total
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

SUBTOTAL	-
TAX 6.50%	-
TOTAL	-

THANK YOU FOR YOUR BUSINESS!