



Install **Invoice Manager**  
from **Microsoft Store**

to generate **PDF invoice**



**Date Picker**

**adds a calendar**  
to date cells



**Formula Manager**

Find, update, analyze, import and export  
Excel formulas and defined names

**Password Remover**

for **Excel**



Making  
**Flowchart** is easy now



**Create PDF files at any**  
**size**

## **Gift Invoice**

**BoostExcel.com**

Template#: c5111

Title: Gift Invoice

Category: [Sales](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.

**Your Company Name**

# INVOICE



Street Address  
City, ST ZIP Code  
Phone Number, Web Address, etc.

DATE:  
INVOICE #:  
Client #



**BILL TO**

Name  
Address  
City, State ZIP  
Country  
Phone  
Email

**SHIP TO**

Name  
Address  
City, State ZIP  
Country  
Contact

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date

# / Taxable	Description	Quantity	Unit Price	Line Total
item1 <input type="checkbox"/>	invoice template sample goods 1	1	2.00	2.00
item2 <input type="checkbox"/>	This is gift invoice template	2		GIFT
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				

SUBTOTAL				2.00
PST 8.000%				-
GST 6.000%				-
SHIPPING & HANDLING				-
TOTAL				2.00
PAID				-
TOTAL DUE				2.00

NOTES:

THANK YOU FOR YOUR BUSINESS!