



Install **Invoice Manager**
from **Microsoft Store**

to generate **PDF invoice**



12 **Date Picker**
adds a **calendar**
to date cells



F **Formula Manager**

Find, update, analyze, import and export
Excel formulas and defined names

Password Remover

for **Excel**

Hourly Invoice Template

BoostExcel.com

Template#: c5022

Title: Hourly Invoice Template

Category: [Service](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



Flowchart is easy now



Your Service Company Name

Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.

HOURLY INVOICE

DATE:

INVOICE #:

BILL TO:

JOB LOCATION

P.O. #	SALES REP. NAME	TERMS	DUE DATE

#	DESCRIPTION	HOURS	RATE	AMOUNT

NOTES:

SUBTOTAL	-
TAX 8.000%	-
SHIPPING & HANDLING	-
TOTAL	-
PAID	-
TOTAL DUE	-

THANK YOU FOR YOUR BUSINESS!