



Install **Invoice Manager**
from **Microsoft Store**
to generate **PDF invoice**



Date Picker
adds a **calendar**
to date cells



Formula Manager
Find, update, analyze, import and export
Excel formulas and defined names

Password Remover
for Excel 



Making
Flowchart is easy now



Create **PDF files** at any
size

Hourly Service Billing Sample

BoostExcel.com

Template#: c4025

Title: Hourly Service Billing Sample

Category: [Service](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



Your Service Company Name

Street Address
City, ST ZIP Code
Phone Number, Web Address, etc.

INVOICE

DATE:
INVOICE #

BILL TO

P.O. #	Sales Rep. Name	Terms	Due Date

Description	Hours	Rate	Amount

SUBTOTAL	-
GST 10.00%	-
SHIPPING & HANDLING	
TOTAL	-
PAID	-
TOTAL DUE	-

THANK YOU FOR YOUR BUSINESS!