



Install **Invoice Manager**
from **Microsoft Store**
to generate **PDF invoice**



Date Picker
adds a **calendar**
to date cells



Formula Manager
Find, update, analyze, import and export
Excel formulas and defined names

Password Remover
for Excel 



Making
Flowchart is easy now



Create **PDF files** at any
size

Invoice Template with Hours and Rate

BoostExcel.com

Template#: c4031

Title: Invoice Template with Hours and Rate

Category: [Sales](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



INVOICE

Your Service Company Name

Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.

BILL TO

#

Name

Address

City, State ZIP

Country

Phone

INVOICE DATE:

INVOICE #

P.O. #	Sales Rep. Name	Terms	Due Date

Description	Hours	Rate	Amount
description 1	1.00	2.00	2.00
description 2 second line			
description 3 second line			

	SUBTOTAL	2.00
Please make all checks payable to COMPANY NAME	GST 10.00%	45.80
Bank account: ### ###	SHIPPING & HANDLING	456.00
	TOTAL	503.80

THANK YOU FOR YOUR BUSINESS!