



Install **Invoice Manager**
from **Microsoft Store**

to generate **PDF invoice**



Date Picker

adds a **calendar**
to date cells



Formula Manager

Find, update, analyze, import and export
Excel formulas and defined names

Password Remover

for **Excel** 

Invoice Template with 4 Columns

BoostExcel.com

Template#: c4001

Title: Invoice Template with 4 Columns

Category: [Sales](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



Flowchart is easy now

Your Company Name

INVOICE

Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.

DATE:

August 27, 2016

INVOICE #:

INV1000

Bill To: C1005
aa

Ship To:

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date

Description	Quantity	Unit Price	Amount
Test Product 3 (Non-taxable)	1.00	300.00	300.00
Test Product 2 (Service)	1.00	200.00	200.00
Test Product 1	1.00	100.00	100.00
Test Product 3 (Non-taxable)	1.00	300.00	300.00
Test Product 2 (Service)	1.00	200.00	200.00
Test Product 1	1.00	100.00	100.00

SUBTOTAL	1,200.00
GST 10.00%	120.00
SHIPPING & HANDLING	-
TOTAL	1,320.00
PAID	-
TOTAL DUE	1,320.00



THANK YOU FOR YOUR BUSINESS!