



Install **Invoice Manager**  
from **Microsoft Store**

to generate **PDF invoice**



**12** **Date Picker**

adds a **calendar**  
to date cells



**F** **Formula Manager**

Find, update, analyze, import and export  
Excel formulas and defined names

**Password Remover**

for **Excel**

## **Invoicing Template to Email**

**BoostExcel.com**

Template#: c3017

Title: Invoicing Template to Email

Category: [Sales](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



**Flowchart** is easy now

**Your Company Name**

# INVOICE

Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.



**DATE:** August 25, 2016

**INVOICE #** INV1000

**Bill To:** C1005  
Uniform Software

**Ship To:**

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date

#	Description	Amount
1	This template shows how to replace the "Country" field with "Email" field	1.00
2	in the "Bill To" section.	2.00
3	It also shows how to set emailing options so that the "Extract/Email" button	3.00
4	send invoices (PDF, Excel spreadsheet or Image / PNG), instead of	4.00
5	extracting invoice.	5.00

SUBTOTAL	15.00
SHIPPING & HANDLING	-
<b>TOTAL</b>	15.00
<b>PAID</b>	-
<b>TOTAL DUE</b>	15.00

THANK YOU FOR YOUR BUSINESS!