



Install **Invoice Manager**  
from **Microsoft Store**

to generate **PDF invoice**



**Date Picker**  
adds a **calendar**  
to date cells



**Fomula Manager**  
Find, update, analyze, import and export  
Excel formulas and defined names

**Password Remover**  
for Excel 

## **One Tax Column, Summary on Top**

**BoostExcel.com**

Template#: c5003

Title: One Tax Column, Summary on Top

Category: [Service](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



**Flowchart** is easy now



Your Service Company Name

# INVOICE

Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.

DATE:

INVOICE #

### BILL TO

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### INVOICE SUMMARY

S & H	_____	-
TOTAL	_____	-
PAID	_____	-
TOTAL DUE	_____	-

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date

Description	Tax	Hours	Rate/Hour	Amount
			SUBTOTAL	-
			GST 6.50%	-

THANK YOU FOR YOUR BUSINESS!