



Install **Invoice Manager**  
from **Microsoft Store**

to generate **PDF invoice**



**Date Picker**

adds a **calendar**  
to date cells



**Fomula Manager**

Find, update, analyze, import and export  
Excel formulas and defined names

**Password Remover**

for **Excel** 

## **Production Assistant Bill Sample**

**BoostExcel.com**

Template#: c4121

Title: Production Assistant Bill Sample

Category: [Service](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



**Flowchart** is easy now

Production Assistant Name

# INVOICE

Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.

DATE	
INVOICE #	

**BILL TO**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Requisition #	
Work Order #	
P.O. #	
Terms	Net 30

Description	Taxable	Quantity	Unit Price	Line Total
Video editing	<input checked="" type="checkbox"/>	5	100.00	500.00
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SUBTOTAL	500.00
TAX 8.000%	40.00

NOTES:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

TOTAL	540.00
PAID	-
TOTAL DUE	540.00

THANK YOU FOR YOUR BUSINESS!