



Install **Invoice Manager**  
from **Microsoft Store**

**to generate PDF invoice**



**Date Picker**

**adds a calendar**  
**to date cells**



**Fomula Manager**

Find, update, analyze, import and export  
Excel formulas and defined names

**Password Remover**

**for Excel** 

## **Sales Invoice Template for United States**

**BoostExcel.com**

Template#: c5138

Title: Sales Invoice Template for United States

Category: [Sales](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



# United States Business Name

# SALES INVOICE

U.S. Business Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.

Federal Tax I.D.

DATE: \_\_\_\_\_

INVOICE # \_\_\_\_\_

**Bill To:**

Name \_\_\_\_\_

Address \_\_\_\_\_

City, ST ZIP \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

**Ship To:**

Name \_\_\_\_\_

Address \_\_\_\_\_

City, ST ZIP \_\_\_\_\_

Country \_\_\_\_\_

Phone \_\_\_\_\_

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date

# / Taxable	Description	Quantity	Unit Price	Line Total
p1 <input checked="" type="checkbox"/>	Sample description to make sure the text is visible on background	1	123.00	123.00
p2 <input checked="" type="checkbox"/>	This is a invoice template for U.S.A	2	200.00	400.00
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				

SUBTOTAL	523.00
State Tax 7.25%	37.92
District Tax 0.10%	0.52
SHIPPING & HANDLING	-
<b>TOTAL</b>	<b>561.44</b>
PAID	
<b>TOTAL DUE</b>	<b>561.44</b>

THANK YOU FOR YOUR BUSINESS!

