



Install **Invoice Manager**
from **Microsoft Store**

to generate PDF invoice



Date Picker

adds a calendar
to date cells



Fomula Manager

Find, update, analyze, import and export
Excel formulas and defined names

Password Remover

for Excel 

Simple Sample - Discount Amount on Sales Report

BoostExcel.com

Template#: c4055

Title: Simple Sample - Discount Amount on Sales Report

Category: [Sales](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



Flowchart is easy now



Your Company Name

Street Address
 City, ST ZIP Code
 Phone Number, Web Address, etc.

INVOICE

DATE:
INVOICE #:

BILL TO

SHIP TO

Name
 Address
 City, State ZIP
 Country
 Phone
 Email
 Client #

Name
 Address
 City, State ZIP
 Country
 Contact

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date

Description	Quantity	Unit Price	Line Total

SUBTOTAL		-
DISCOUNT (AMOUNT)		
Sales Tax	8.000%	-
SHIPPING & HANDLING		-
TOTAL		-

NOTES:

THANK YOU FOR YOUR BUSINESS!