



Install **Invoice Manager**  
from **Microsoft Store**

to generate **PDF invoice**



**Date Picker**  
adds a **calendar**  
to date cells



**Formula Manager**  
Find, update, analyze, import and export  
Excel formulas and defined names

**Password Remover**  
for Excel 

## Simple Invoice for Letterhead Paper

**BoostExcel.com**

Template#: c4074

Title: Simple Invoice for Letterhead Paper

Category: [Sales](#)

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Scroll down to find the PDF invoice on the next page.



**Flowchart** is easy now

# Tax Invoice No.

Date 2/18/2016  
Purchase Order No. \_\_\_\_\_  
Reference \_\_\_\_\_  
Terms 30 Days EOM  
Ship Via \_\_\_\_\_

**Sold To:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Deliver To:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attn: \_\_\_\_\_

Quantity	Description	Price	Amount
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Notes

Freight \_\_\_\_\_  
Sub Total \_\_\_\_\_  
GST \_\_\_\_\_  
**Total Incl GST** \_\_\_\_\_

THANK YOU FOR YOUR BUSINESS!