



Install **Invoice Manager**  
from **Microsoft Store**

to generate **PDF invoice**



**Date Picker**  
adds a **calendar**  
to date cells



**Fomula Manager**  
Find, update, analyze, import and export  
Excel formulas and defined names

**Password Remover**  
for Excel 

## **Simple Sample - Customer Name on Product Report**

**BoostExcel.com**

Template#: c4059

Title: Simple Sample - Customer Name on Product Report

Category: [Sales](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



**Flowchart** is easy now



# Your Company Name

# INVOICE

Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.

DATE:

INVOICE #:

### BILL TO

Name

Address

City, State ZIP

Country

Phone

Email

Client #

### SHIP TO

Name

Address

City, State ZIP

Country

Contact

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date

Description	Quantity	Unit Price	Line Total

SUBTOTAL -

DISCOUNT (AMOUNT) -

PST 8.000% -

GST 6.000% -

SHIPPING & HANDLING -

**TOTAL -**

### NOTES:

THANK YOU FOR YOUR BUSINESS!