



Install **Invoice Manager**
from **Microsoft Store**
to generate **PDF invoice**



12 **Date Picker**
adds a **calendar**
to date cells



F **Formula Manager**
Find, update, analyze, import and export
Excel formulas and defined names

Password Remover
for **Excel** 



Making
Flowchart is easy now



Create **PDF files** at any
size

Simple Sample - Using Shape Object

BoostExcel.com

Template#: c4057

Title: Simple Sample - Using Shape Object

Category: [Sales](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



Your Company Name

Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.

INVOICE

DATE:

INVOICE #:

BILL TO

Name

Address

City, State ZIP

Country

Phone

Email

Client #

SHIP TO

Name

Address

City, State ZIP

Country

Contact

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date

Description	Quantity	Unit Price	Line Total

NOTES:

SUBTOTAL		-
DISCOUNT (AMOUNT)		
PST	8.000%	-
GST	6.000%	-
SHIPPING & HANDLING		-
TOTAL		-

THANK YOU FOR YOUR BUSINESS!