



Install **Invoice Manager**

from **Microsoft Store**

**to generate PDF invoice**



**Date Picker**

**adds a calendar**

**to date cells**

## Spin Button to Add or Subtract One

**InvoicingTemplate.com**

- Template#: c4083
- Title: Spin Button to Add or Subtract One
- Category: [Sales](#)
- Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice ↓↓↓

**Business Name**

# INVOICE

Street Address



City, ST ZIP Code

**DATE:** August 14, 2016

Phone Number, Web Address, etc.

**INVOICE #**

**Bill To:**

**Ship To:**

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date
		8/14/2016			

Description / Taxable	Quantity	Unit Price	Line Total
<input type="checkbox"/>	▲ ▼		
<input type="checkbox"/>	▲ ▼		
<input type="checkbox"/>	▲ ▼		
<input type="checkbox"/>	▲ ▼		
<input type="checkbox"/>	▲ ▼		
<input type="checkbox"/>	▲ ▼		

SUBTOTAL		-
PST	6.50%	-
GST	3.20%	-
SHIPPING & HANDLING		-
<b>TOTAL</b>		-
<b>PAID</b>		-
<b>TOTAL DUE</b>		-

*THANK YOU FOR YOUR BUSINESS!*