



Install **Invoice Manager**
from **Microsoft Store**
to generate **PDF invoice**



12 **Date Picker**
adds a **calendar**
to date cells



Fomula Manager
Find, update, analyze, import and export
Excel formulas and defined names

Password Remover
for Excel 



Making
Flowchart is easy now



Create **PDF files** at any
size

Tutorial for Adding New Line to Template

BoostExcel.com

Template#: c5124

Title: Tutorial for Adding New Line to Template

Category: [Sales](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.

Your Company Name

INVOICE



Street Address
City, ST ZIP Code
Phone Number, Web Address, etc.

DATE:
INVOICE #:
Client #

BILL TO

Name
Address
City, State ZIP
Country
Phone
Email

SHIP TO

Name
Address
City, State ZIP
Country
Contact

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date

# / Taxable	Description	Quantity	Unit Price	Line Total
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
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<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				

					SUBTOTAL	-
				PST	8.000%	-
				GST	6.000%	-
				SHIPPING & HANDLING		-
				TOTAL		-
				PAID		-
				TOTAL DUE		-

NOTES: